



Islamic Family and Social Services Association (IFSSA)

Annual General Meeting Minutes

October 27, 2013, The Green Room

Notes taken by Howaida Hassan

Attendees: See attached list

1. Opening prayer by Ammar Gill.
2. Welcome, introduction of IFSSA, board of directors and staff by President Ayub Umarji.
3. Motion by Howaida Hassan that the 2011-12 Annual General Meeting Minutes be approved (provided in the Annual Report and distributed at the meeting). Seconded by Abdul Aziz Khan. Carried.
4. Presentation of 2012-2013 year IFSSA program and service accomplishments. Attendees were encouraged to refer to specific information in the Annual Report distributed to all members.
 - a. Essential Needs Program and Benevolence Fund services and highlights presented by Secretary, Howaida Hassan.
 - b. Fostering Healthy Families services and program highlights presented by Program Chair Lubna Zaeem. Members were encouraged to attend the upcoming annual Walk for your Life public outreach event to educate the public on domestic violence. Event to take place on Sunday November 17 at 1pm at Edmonton City Hall.
 - c. The Green Room program introduction given by Program Director Meg Lyons and intern Fatima Khawaja. Further

committee accomplishments, including the Inner City Dinners program, were provided by representatives of the Youth Leadership Team.

d. Questions were fielded after each of the presentations.

5. General questions from the attendees

a. How are IFSSA's programs and services communicated to the broader community?

Nida Farooqui provided the following points for information:

- Programs, services and accomplishments are highlighted at IFSSA's two major annual events: the fundraising dinner and the Annual General Meeting.
- Facebook sites advertise current programming as well as upcoming events.
- In general the Board recognizes that more needs to be done in the area of communication and advertising of programming and services.
- The Board has struck a committee to work on a branding strategy which will include advertising and communication strategies.

b. Inquiry regarding the prospect of providing services on the north side of the city or opening a satellite facility.

- Ayub Umarji acknowledged the need for culturally and spiritually sensitive social services on the north side of the city.
- The board will continue strategic planning in the coming year and will consider this as part of that planning exercise.

6. Presentation of IFSSA Financials by Treasurer, Naveed Cheema

a. Suggestion from a member to post or send the Annual Report and financial statements to membership prior to

the Annual General Meeting so that members can review in advance.

- b. Motion by Naveed Cheema, that BDO Canada be appointed as the auditor for the next fiscal year. Seconded by Masood Peracha. All in favour. Carried.

7. Election of board of directors

- a. Howaida provided a review of the vacant board of director positions
 - 2 x 1-year terms
 - 4 x 3-year terms
- b. Abdul Aziz Khan was asked to lead the elections. Aziz reviewed the criteria for membership i.e. \$50 donation or 10 hours of volunteer service over the past year.
- c. Informed that the board will meet in November to appoint the executive committee (i.e. President, Vice President, Secretary and Treasurer) as well as to appoint the committee chairs.
- d. Nominations to the board of directors from Omar Yaqub:
 - Masood Rahman, seconded by Azka Rahman
 - Tarek Zaki, seconded by Fahad Sheikh
 - Mohamed Ali, seconded by Howaida Hassan
 - Nahda Fares, seconded by Jan Zainul
 - Aslam Bhatti, seconded by Ayub Umarji
 - Naveed Cheema, seconded by Nazia Islam
- e. Nominations from Ayub Umarji of
 - Abdul Aziz Khan, candidate declined
 - Moona Khan, seconded by Dure Atiq
- f. Nomination by Naima Hanafi of Ihsan Sassi, seconded Naheed Haqqi.

- g. Nomination by Imtiaz Zainul of Syed Anwar, seconded by Naveed.
- h. Nomination by Dure Atiq of Iman Aldulaimi, seconded by Nahda Fares. Candidate withdrew her name.
- i. Nomination by Iman Al Dulaimi of Enaam Abed, seconded by Nahda Fares. Candidate withdrew her name
- j. Nomination by Masood Peracha of Fahad Sheikh. Candidate withdrew his name.

The remainder of nominees let their names stand for elections and each of the nominees came forward to provide a short presentation about themselves.

Members were provided with ballots and asked to vote for six candidates to be elected to the board of directors. Howaida Hassan and Nida Farooqui collected and counted the votes. They were verified by Lubna Zaeem.

8. Results of the election were that Moona Khan, Aslam Bhatti, Nahda Fares, Mohamed Ali, Masudur (Maz) Rahman and Naveed Cheema were elected to the board of directors. The length of the terms will be determined at the November 10 board meeting.
9. Prayers in remembrance and appreciation for the contributions of Ibrahim Hassan, a former board member who passed away a few days earlier.

Closing prayer by Ammar Gill and meeting adjourned at 4:30pm.
Refreshments served.

IFSSA Annual General Meeting Attendees

1. Howaida Hassan
2. Lodan Omar
3. Jan Zainul
4. Enaam Abed
5. Iman Al Dulaimi
6. Nahda Fares
7. Abdul Aziz Khan
8. Naveed Cheema
9. Abdel Majid Kharrat
10. Nazia Islam
11. Syed Ahmar Islam
12. Nida Farooqui
13. Masood Peracha
14. Mana Ali
15. Tahmina Gill
16. Lubna Zaeem
17. Afsheen Islam
18. Seema Farooqui
19. Sahar Haqqi
20. Ihsan Sassi
21. Ayub Umarji
22. Bashir Mohamed
23. Sameer Syed
24. Fahad Sheikh
25. Mohamed Ali
26. Maz Rahman
27. Aslam Bhatti
28. Moona Khan
29. Dure Atiq
30. Azkaa Rahman
31. Muntaka Shah
32. Naheed Haqqi
33. Naima Hanafi
34. Nuzhat Khan
35. Lubna Khan
36. Huda Mohammed
37. Rafi Farooqui
38. Qaseem Khan
39. Aida Kalaf
40. Meg Lyons
41. Fatima S. Khawaja