



Annual General Meeting 2008 MINUTES

**Sunday, October 19, 2008
2:30PM**

Mill Woods Library, Mill Woods Town Centre, Edmonton

Attendees: See attached list

- A. Greetings and opening prayer.** Ata Khan and Mohammed Hussain.
- B. Review and Acceptance of Agenda:** No objections from the members. Motion to accept agenda as presented, by Aziz Khan, seconded by Qasim Khan. All in favour. Carried.
- C. Review and Acceptance of October 2006 and October 2007 AGM Minutes:** Motion by Ansar Qureshi, seconded by Nida Farooqui. All in favour. Carried.
- D. Presentation of Annual Report**
- Annual report distributed to members and Natasha Butt went over highlight of the report. Ata Khan went over the financials.
 - Question from a member on what “Realty fees” are; Abdul Aziz Khan answered that they are condo fees that are paid for the building IFSSA office is housed in.
 - Another question from a member about what the “Member Fees” are; Khansa Rashid answered that anytime a donation is made to IFSSA, \$50 of that automatically becomes the membership fee, so anyone that donates at least \$50 has earned an IFSSA membership.
 - Ata Khan discussed about the turnover in Board and Staff members, as well mentioned that IFSSA is in the process of doing interviews for the two paid staff positions: Program Director and Office & Clients Services Administrator and that there has been an excellent caliber of applications received for both positions.
 - Ata Khan also acknowledged the hard work of many board members and volunteers, as well as the Interim Office Administrator in helping out immensely during Ramadan and distribution of food vouchers to clients. He also presented the new reporting chart, which streamlines the process of how staff reports to the board.
 - Question from a member on what the executives do and why doesn't the Program Director get directions from the Executive Committee? Another question: So the Program Director will be in a position of responsibility; how will their work be monitored? Ata Khan answered both of these questions, by stating that the Program Director will report directly to the President and that he/she will attend board meetings because their duties are directly related to what is discussed at the monthly board meetings.
 - Review of Financial Statement – Motion to adopt unaudited financial statement and have audited statements posted to website once available, motion by Khansa Rashid, seconded by Abdul Aziz Khan. All in favour. Carried.
 - Motion to approve 2008 Annual Report by Qasim Khan, seconded by Ansar Qureshi. All in favour. Carried.

- Motion by Khansa Rashid to appoint BDO as auditor for next year, seconded by Qasim Khan. All in favour. Carried.

E. Elections

- Board expirations: Five board of director positions have expired or the board members are resigning: Aslam Bhatti, Ansar Qureshi, Imtiaz Zainul, Natasha Butt and Nazia Islam.
- Seven directors are continuing their positions: Ata Khan, Abdul Aziz Khan, Azra Ahmad, Jawad Rashid, Khansa Rashid, Najib Jutt and Nida Farooqui.
- Positions available: Four 4-year terms and one 2-year term.
- Floor opened for nominations as followed:
 1. **Imtiaz Zainul – accepted nomination**
 2. **Erum Ali – accepted nomination**
 3. **Ansar Qureshi – accepted nomination**
 4. Faisal Ahmed – declined nomination
 5. **Sebhan Mohammed Khan – accepted nomination**
 6. **Waseem Osmani – accepted nomination**
 7. Natasha Butt – declined nomination

F. Jawad Rashid, Fundraising Committee Chair, made a presentation about the IFSSA Fundraising Dinner, asking all members to attend the dinner on October 31, 2008.

G. Motion to conclude meeting by Ansar Qureshi, seconded by Abdul Aziz Khan. All in favour. Carried. Meeting Adjourned: 3:35PM

List of Attendees – AGM 2008

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| 1. Abdul Aziz Khan | 20. Sebhan Mohammed Khan |
| 2. Adam Zainul | 21. Seema Farooqui |
| 3. Alisha Shah | 22. Sheva Ali |
| 4. Ansar Qureshi | 23. Wasim Osmani |
| 5. Anwar Qureshi | |
| 6. Ata Khan | |
| 7. Erum Ali | |
| 8. Faisal Ahmed | |
| 9. Husna Khan | |
| 10. Imtiaz Zainul | |
| 11. Jawad Rashid | |
| 12. Khansa Rashid | |
| 13. Lubna Khan | |
| 14. Mohammed Hussain | |
| 15. Natasha Butt | |
| 16. Nida Farooqui | |
| 17. Qaseem Khan | |
| 18. Rafi Farooqui | |
| 19. Sajjad Hussain | |