



**IFSSA**  
**General Body Meeting Minutes**  
**Sunday Oct 23<sup>rd</sup>. 2011**  
**Rahma Mosque, Edmonton**

**Attendees** See attached list

**AGENDA:**

1. Greeting & Prayer
2. Review and acceptance of agenda
3. Review and acceptance of 2010 AGM minutes
4. Presentation of annual report
5. Presentation of finances and appointment of auditors
6. Question Answer session
7. Elections
8. Closure

Item	Topic/Discussion
1	<b>Opening prayer and greetings</b> <ul style="list-style-type: none"><li>• Mehdi Rehman started the proceedings at 2:45PM and Quran recitation was performed</li></ul>
2	<b>Review and acceptance of agenda</b> <ul style="list-style-type: none"><li>• No objections from the members. Motion to accept agenda by G. Nabi Chaudhary, seconded by Sohail Quadri. <b>Carried</b></li></ul>
3	<b>Review and acceptance of 2010 Annual General Meeting minutes</b> <ul style="list-style-type: none"><li>• Omar Yaqub moved for the review and acceptance of 2010 Annual General Meeting minutes, seconded by G. Nabi Chaudhary. <b>Carried</b></li></ul>
4	<b>Presentation of Annual Report</b> <ul style="list-style-type: none"><li>• Annual report was distributed to the attendees. Abdul Aziz Khan (President) provided a brief history of IFSSA and thanked participants for attending the meeting. He also thanked the dedicated staff, board members and volunteers.</li><li>• Mehdi Rehman (Vice-President) presented a summary of the highlights of the annual report for the fiscal August 01, 2010 to July 31, 2011</li><li>• A brief glimpse of the annual activities by various programs including Essential needs, Boyle Street, Fostering Healthy Families and Youth Development and Parent Education was presented by Mehdi Rehman</li><li>• In addition Mehdi also discussed the major steps taken to improve the Strategic Resource Development for IFSSA</li></ul>
5	<b>Presentation of finances and appointment of auditors</b> <ul style="list-style-type: none"><li>• Don Courchesne represented the auditors and presented a brief summary of unaudited financials for IFSSA.</li></ul>



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	<ul style="list-style-type: none"> <li>Naveed Cheema (Treasurer) motioned to appoint BDO Canada LLP as the auditing company for the next fiscal, seconded by Omar Yaqub. <b>Carried</b></li> </ul>
<p><b>6</b></p>	<p><b>Question Answer Session</b></p> <ul style="list-style-type: none"> <li>Zaeem Siddiqui had some questions about the potential reduction in the size of hamper and the gift hamper as more hampers were given out as compared to the last year at a lower cost. Mehdi Rehman explained the purpose of Gift hamper and the reason that it's small. Naveed Cheema explained that the cost of the meat was also kept down. Imtiaz explained that the Qurbani Meat is also sent by various shops to IFSSA directly. Abdul Aziz Khan explained that the size of the hamper is not reduced but the costs have been managed effectively and Gift hamper is given to those people for whom there is no record with IFSSA. In Ramadan extra items are given out to the needy. Also food donations are received from various businesses around the city.</li> <li>Howaida Hasan had a question about wages/ benefits – if it represents all programs or just Essential Needs Abdul Aziz Khan explained that as per advice of the members last year the financials are broken down per program. Sultan Qadri asked if the overall wages have doubled in the past year for Fostering Healthy Family (FHF)? Abdul Aziz Khan explained that there are now two full-time staffs that are being paid as per the Government sponsored programs.</li> <li>Abdul Aziz Khan also explained the efforts that have been put in place to make YDPE program more successful. Alisha explained various activities that are being executed in this regard</li> <li>Abdul Aziz Khan explained the progress in FHF chaired by Lubna Zaeem. In 2009 it had one Program Director, and in 2010 an outreach worker was added to it. Various activities are being carried out under this Program in various languages including English, Somali and Arabic.</li> </ul>
<p><b>7</b></p>	<p><b>Elections</b></p> <ul style="list-style-type: none"> <li>G. Nabi Chaudhary graciously agreed to conduct the election activities:</li> <li>Eight board members continued with their positions: Abdul Aziz Khan, Lubna Zaeem, Mana Ali, Mehdi Rahman, Naveed Cheema, Nida Farooqui, Omar Yaqub and Syed Anwar</li> <li>Four board of director positions for 3 year term had expired, they are – Imtiaz Zainul, Saad Siddiqui, Howaida Hasan and Sehban Khan</li> <li>Floor opened for nomination as follows:             <ul style="list-style-type: none"> <li><b>Imtiaz Zainul</b> – Nominated by Sohail Quadri, seconded by Abdul Aziz Khan</li> <li><b>Saad Siddiqui</b> – Nominated by Mehdi Rehman, seconded by Sohail Quadri</li> </ul> </li> </ul>



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	<ul style="list-style-type: none"><li>○ <b>Howaida Hassan</b> – Lubna Zaeem nominated, seconded by Syed Anwar</li><li>○ Sehban Khan – may seek reelection</li><li>○ New member <b>Hassan Mohamed</b> – nominated by Omar Yaqub, seconded by Mehdi Rehman</li></ul> <p style="text-align: center;">Sehban Khan withdrew his name in favor of Hassan Mohamed</p>
<b>8</b>	<b>Closure</b> <ul style="list-style-type: none"><li>● Saad Siddiqui recited the closing prayers</li><li>● The meeting was adjourned at 4:00PM as motioned by Syed Anwar (Secretary) and seconded by all - <b>Carried</b></li><li>● Abdul Aziz Khan thanked Bassam for providing the facility at Rahma Mosque</li></ul>

**List of Attendees:**

- |                       |                     |
|-----------------------|---------------------|
| 1. Aasia Kausar       | 2. Abdul Aziz Khan  |
| 3. Adam Zainul        | 4. Ahsan/Amaar Gill |
| 5. Alisha Shah        | 6. Anwar Siddiqi    |
| 7. Bassam Fares       | 8. Don Courchesne   |
| 9. Eamaan A Khan      | 10. Fazal Husain    |
| 11. G. Nabi Chaudhary | 12. Hassan Mohamed  |
| 13. Howaida Hassan    | 14. Imtiaz Zainul   |
| 15. Jan Zainual       | 16. Lubna Zaeem     |
| 17. Mana Ali          | 18. Mehdi Rahman    |
| 19. Naseem Ullah      | 20. Nasreen Khan    |
| 21. Naveed Cheema     | 22. Nida Farooqui   |
| 23. Omar Yaqub        | 24. Pam Swinton     |
| 25. Saad Siddiqui     | 26. Sehban Khan     |
| 27. Shaista Ullah     | 28. Sohail Quadri   |
| 29. Sultan Quadri     | 30. Syed Anwar      |
| 31. Tahmina Gill      | 32. Zaeem Siddiqui  |